

Chestnut Grove Academy Home-Academy Agreement – September 2020

This Home-Academy Agreement has been written in line with Chestnut Grove Academy's Risk Assessment and the Behaviour For Learning Policy and has been updated for students' return to full-time education in September 2020 following the Covid-19 pandemic.

Parents and students are expected to sign this Home-Academy Agreement to say they agree with the steps outlined in order to support the Academy in maintaining the education and safety of all children and staff.

Please read the Home-Academy Agreement below:

As the parent/carer I agree to:

Prepare and support my child -

- Send my child to the Academy in the correct uniform including adhering to policy on jewellery and hair. On days when my child has PE I will send them to school in their correct PE uniform as changing facilities will not be available on site;
- Provide my child with the equipment they need to learn (pens - including several spares, pencil, rubber, ruler and calculator and, where possible, glue, safety scissors and colouring pens/pencils) and understand that the Academy will be restricting the sharing of equipment to minimise the risk of infection
- Make sure my child arrives at the allocated time at the start of the day and is not on site before or after their allocated time
- Adhere to social distancing outside the school entrance if I drop or collect my child from school
- Make sure food my child brings to school is healthy and not allow them to bring chewing gum onto the school site
- Never take a holiday in term time
- Always take an interest in the work of my child
- Encourage my child to always strive to do their best
- Ensure that my child does all home learning
- Encourage my child to have the highest standards of behaviour at all times
- Support the Academy in the implementation of the Behaviour for Learning policy including the imposing of sanctions
- Let the Academy know if there are any problems likely to affect my child's learning.
- Not use social media to raise concerns about my child or the school as this could impact negatively on the rights of the child
- Read and sign the diary every other week
- Provide and update all contact details including emergency contacts and email address
- Read and respond if necessary to any communication from the Academy
- Attend parent-teacher meetings as scheduled throughout the year
- Support Academy events.

Keep the school community safe -

- Provide my child with a face mask to be worn in communal areas. I will ensure my/our child also carries spare face masks at all times

- Understand it is compulsory for students to wear a face mask when entering the school site and where instructed in communal areas. I understand students have the option to wear a face mask at all times
- Not enter any buildings, including the school reception, unless attending a pre-arranged appointment or in an emergency. I understand that the preferred mode of communication with the school will be via phone call or email. If I am entering the school building I will wear a face mask
- Not enter the school site if I/my child or someone in my family has coronavirus symptoms
- Make sure my child is collected immediately if I am informed that they are displaying symptoms of being unwell
- If my child develops possible COVID-19 symptoms I will immediately order a test at: <https://www.nhs.uk/conditions/coronavirus-covid-19/> or by calling 119. I will notify the school immediately. I will let the school know if I have any problems accessing a test. If my child is advised to self-isolate via the Test and Trace service, I will adhere to these instructions and keep the school informed.

Ensure my child's safety when participating in remote learning / live online lessons -

- Make sure my child has a suitable device to access learning and contact the school where this is a concern
- Make sure my child has a suitable place to participate in live lessons (ideally this should not be a bedroom)
- Make sure my child follows the expectations in the Remote Learning Policy including wearing appropriate clothing when participating in live lessons, blurring out the background on screen and only contributing at the time and in the manner instructed by the teacher/s.
- Actively engage and support my child in their remote learning
- Flag any concerns relating to the online learning platform immediately to my child's tutor.

As the pupil I will:

Be prepared and ready for learning -

- Always wear the correct uniform. I will attend school in my full PE uniform on the days I have PE on my timetable
- Bring my 'five a day' (diary, pens - including several spares, pencil, ruler, and eraser), a book and calculator every day. If possible, I will bring in glue, safety scissors and colouring pens/pencils and understand that I should not share my equipment with other students.
- Attend the Academy on time every day. I will arrive at the allocated time at the start of the day and will not be on site before or after my allocated time
- Listen to the teacher, be creative and always do my best in the classroom and beyond. Work together with others to maximise my learning.
- Write all homework in my diary, do my home learning and hand it in on time.
- Demonstrate outstanding behaviour at all times both in and outside the Academy. Follow the PROUD values and respect others. Complete any sanctions as necessary
- Meet expectations around classroom procedures at the start and end of lessons and take care and pride in my environment
- Make sure the food I bring to school is healthy and not bring chewing gum onto the school site

- Let my tutor or other member of staff know if I am worried or concerned about anything
- Not use social media to raise concerns about the school. Instead I will inform members of staff or student leaders directly
- Take all communication home to parent(s)/carers
- Show diary at home every other week.

Keep the school community safe -

- Walk or cycle to school and avoid public transport at peak times, where possible, in line with government guidance. Wear a face mask, in line with government guidance, on my journey to school if I use public transport.
- Wear a face mask when entering and exiting the school site and where instructed in communal areas. I understand wearing a face mask is compulsory at these times but I have the option to wear a face mask at all times. I will ensure I always carry spare face masks
- Follow instructions on how to move around the school and in which areas I am permitted
- Follow school instructions on hygiene, such as hand-sanitising
- Follow the rules about sneezing and coughing into a tissue or my elbow and dispose of the tissue straight away ('catch it, bin it, kill it'), try my best to avoid touching my mouth, nose and eyes with my hands
- Tell an adult straight away if I am feeling unwell
- Bring my own water bottle to school
- Not share my drinking bottle or equipment with anyone.

Stay safe when participating in remote learning / live online lessons –

- Use a suitable place to participate in live lessons (ideally this should not be a bedroom)
- Follow the expectations in the Remote Learning Policy including wearing appropriate clothing when participating in live lessons, blurring out my background on screen and only contributing at the time and in the manner instructed by the teacher/s.
- Make sure that I understand how to access and use the online platform including accessing, submitting and reviewing my work, and make sure that I speak with my tutor if I have any problems with this
- Complete all my assignments on time and to a high standard. Contact my teacher if I have questions or concerns about my learning.

As a school we will:

Maintain the highest standards of learning and behaviour -

- Ensure that correct Academy uniform is worn at all times
- Inform students what equipment they need on a daily basis
- Encourage, praise and reward good attendance (over 97%) and punctuality but sanction any student who becomes a persistent absentee (below 90%) or has persistently poor punctuality
- Teach outstanding lessons and have high expectations of all students
- Provide a broad and balanced curriculum that will enable all students to do their best

- Set appropriate home learning
- Mark and provide written feedback as outlined in curriculum guides
- Model the highest standards of behaviour and respect all individuals.
- Reward students appropriately
- Use inclusive strategies to meet the diverse needs of students
- Respond to any concerns raised in a timely manner
- Report regularly on progress, curriculum, attendance and punctuality
- Publicise all events to parents and students.

Keep the school community safe -

- Follow government guidance on the re-opening of the school for all students and prioritise the health and safety of staff and students when making changes to school routines
- Provide hand sanitizer at the entrances to the school and in every classroom
- Ensure staff and students follow the rules on hygiene, such as hand-sanitising, not touching their faces, and 'catch it, bin it, kill it'
- Restrict students in the class from sharing equipment and follow government guidance on hygiene measures relating to equipment
- Keep classroom doors and windows open where possible for suitable ventilation and air flow
- Update the Academy Behaviour For Learning Policy and Safeguarding policy to reflect on and adapt to the current situation
- Display appropriate signage regarding hygiene measures

Remote learning – In the event that students are not able to access learning on site we will:

- Ensure students have access to high-quality online lessons and resources
- Provide frequent, clear explanations of new content, delivered by a teacher in the school or through high quality curriculum resources and/or videos
- set assignments so that students have meaningful and ambitious work in a number of different subjects
- Recognise that students will need to be supported with remote learning and use strategies to meet the diverse needs of students
- Assess how well pupils are progressing through the curriculum, using questions and other suitable tasks and set a clear expectation on how regularly teachers will check work
- Plan a programme that covers the core teaching pupils would receive in school, including regular contact with teachers
- Ensure students follow the expectations in the Remote Learning Policy to ensure all students are safeguarded and that behaviour in live online lessons enables active engagement and learning at all times and enforce sanctions where this is not adhered to.

Once you have read the Home-Academy agreement, please [click here](#) to confirm that you have read, understood and agree to the steps outlined in order to support the Academy in maintaining the education and safety of all children and staff.